



School booking form

Name of school/organisation	
Address	
Telephone	
Date of visit	
Estimated arrival time	
Estimated departure time	
No. of coaches/minibuses	
Name(s) of teacher(s)	
Email of teacher to receive visit information	
Email of person to receive invoice (after visit)	
Number of children/students	
Year group/age	
Number of teachers	
Number of additional adults	
Programme/activities booked	

Please give details of pre-visit and post-visit work:

Is there any other information we should know about you, your group or your visit?

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Whilst the Gatton Trust (GT) takes all reasonable steps to ensure the safety and enjoyment of students visiting Gatton Park, it does not accept responsibility or liability for the same. The involvement of GT staff does not in any way remove the need for proper care and supervision to be provided by the school/organisation named above which must, at all times, bear primary responsibility.

I confirm that I have read the Gatton Trust Health and Safety notes for group leaders, and understand that these are issued for guidance only. I confirm that I am aware of the cost of the visit and the cancellation fee.

Name: Signature: Date:

Gatton Park, Reigate, Surrey, RH2 0TW

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